



**DEPARTMENT OF THE AIR FORCE**  
**88TH SECURITY FORCES SQUADRON (AFMC)**  
**WRIGHT-PATTERSON AIR FORCE BASE OHIO**

MEMORANDUM FOR DEPARTMENT OF AIR FORCE

APPLICANT:

FROM: 88 SFS

SUBJECT: Conditions of Employment for Applicant

1. In accordance with AFI 31-283, *The Department of the Air Force Civilian Police and Security Guard Program*, as a prospective or incumbent employee, I understand I must meet the physical requirements. The Physical Agility Test (PAT) is a critical element on my civilian performance plan. I understand the test requires me to run 1.5 miles (2.41 km) in 16:17 minutes, execute 32 push-ups, run 300 meters in 66 seconds, perform the Illinois Agility test in 18.1 seconds, and perform a vertical jump of 16.5 inches. I understand the total time allotted for the test, including warm-up, cool-down, and event performance times, is approximately 70 minutes. Prior to taking the PAT, I will undergo a medical examination to ensure I am physically capable of performing my required duties, to include taking the physical agility test.

2. I understand I must obtain a medical clearance before permission is granted for me to take the physical agility test. I will obtain a note from my physician clearing me to take the test, and this note is subject to the reviewing medical officer approval. I must also undergo a medical examination to ensure I am capable of performing my required duties. I also understand it is my responsibility to report any changes in health history or health status that may impair my ability to perform my job. I understand that I will exercise only the authority and jurisdiction described in Chapter 3 of AFI 31-283 and all written guidance directed to me by the installation commander/Installation Defense Force Commander (DFC). Should I fail to exercise only the authority and jurisdiction as described in Chapter 3 and written guidance from the DFC, I understand that it will be grounds for my suspension or for withdrawal of my law enforcement authority.

3. Additionally, as an applicant or incumbent employee, I must sign/complete applicable documentation and pass drug testing; possess a motor vehicle license; meet Lautenberg Amendment requirements; must meet manual dexterity, vision, and hearing tests; pass a periodic medical examination, pass the annual PAT; pass initial and annual weapons qualification; graduate from Veterans Administration Law Enforcement Training Course (VA LETC) or accredited academy (or receive a training waiver); must pass annual duty position evaluation; must complete initial/annual CPR recertification and first aid; must be able to work shifts, overtime, weekends as required; must wear the DAF CP/SG uniform, and maintain a high state of appearance and hygiene; must be able to wear chemical protection equipment in accordance with applicable instructions. As an applicant, I must take the Job Compatibility Assessment (JCA) as part of the pre-employment process.

4. As an applicant for this position, I understand I will not be selected for the position if I decline to sign this form. If I sign this form and cannot meet any of the requirements as specified in the paragraph above during the conditions of employment period, it serves as a basis for my removal in

accordance with applicable Federal and/or agency regulations. If I sign this form and later decline to take the PAT, it also is a basis for my removal in accordance with applicable Federal and/or agency regulations.

5. A copy of the signed Conditions of Employment will be given to me and to my supervisor. The original will be placed in my Electronic Official Personnel File and Supervisor's Employee Work Folder (971).

6. This is to certify that I understand the contents of the policy described above and the reasons therefore, and that I agree to adhere to the terms of this policy as a continuing condition of my employment.

Prospective Employee Signature

Date:

Commander Signature

Date: